

GOVERNMENT OF TELANGANA
OFFICE OF THE COMMISSIONER ESD (MeeSeva), ITE&C, HYDERABAD
Notification No. 2837/ESD/SPM/EDM Recruitment/2024 Date. 07.12.2024

Office of the Commissioner ESD, ITE & C Department, Government of Telangana hiring two suitable candidates for the vacant positions of **eDistrict Managers for Bhadradri Kothagudem and Medchal Malkajgiri districts purely on contractual basis**. The details are as under:

Position	eDistrict Manager(EDM)
Work Location	District Collectorates of Bhadradri Kothagudem and Medchal Malkajgiri districts
No. of Positions	2 (1 per each district)
Remuneration	RS.32,000/- per Month (all Inclusive)
Qualifications	<ul style="list-style-type: none"> • Any Post Graduate(ME/M.Tech/MCA/M.Sc(IT)/MBA(IT))or Bachelors Degree -(B.E/B.Tech/BCA) with excellent technical skills • Must have atleast 2 Years of Experience in IT Projects, IT Infrastructure Deployment, Software Development, Hardware, Networking, Security Management in IT projects / IT-enabled Service Project Coordination • Proficient in Verbal and written communication in English & Well Versed with local Language
Desired Skills	<ul style="list-style-type: none"> • Prior Project Management experience • Result Oriented and self-Motivated for working in Rural Areas and cross reporting Structure • Experience in eGovernance related projects of organizations/Departments • Should have good People Management Skills • Willingness to Travel across the district at the Gram Panchayath/ work in the late nights& holidays (if required) • 24-44 Years of Age as on 01-01-2025. (*5 years of age Relaxation to SC/ST/BC & EWS applicants)
Native	<ul style="list-style-type: none"> • Candidate should be a native of Khammam/Bhadradri Kothagudem District for the position of EDM, Bhadradri Kothagudem District. • Candidate should be a native of Rangareddy/Medchal Malkajgiri District for the position of EDM, Medchal Malkajgiri District.
Contract	<ul style="list-style-type: none"> • This contractual engagement shall not amount to any employment obligation on regular basis after cessation of their contractual engagement or during the period of their contractual engagement • The minimum service to be rendered is one year. Incase if the joined person wants to resign the job within one year for any reason, he/she will be liable to pay an amount of Rs. 50,000/- through a DD in the name of "COMMISSIONER ESD MEESEVA"

Roles & Responsibilities:

- a. Overall implementation of MeeSeva/ Digital Services till root level at Department and Kiosk end
- b. Conducting Capacity building training programs for all the stakeholders
- c. Extending the support for the solutions of VLE issues at the district level
- d. Regular field inspections of MeeSeva centers and guiding and resolving of technical issues
- e. Supporting DeGS programs and implementation in all the Gram Panchayats within the respective district
- f. Implementation of all IT initiatives within the district
- g. Coordinating with State Teams and National Teams for smooth implementation of all the ICT projects
- h. These resources would be the first point of contact for redressing VLE's issues and the issues raised at the helpdesk
- i. Any other works assigned by ITE&C Department,ESD and District Administration from time to time

The selection criteria will be based on the marks obtained in Highest Qualification (with additional marks for post-graduation), work experiences, special course certifications and gained marks in the interview. Initially, top(20) ranked qualified candidates will be called for an interview to the Office of Commissioner ESD (MeeSeva) Road No. 7, Banjara Hills, Hyderabad.

S.No	Particulars	Date & Time	Venue/Website
1	Publishing of Notification	07-12-2024	ESD office & District Collectorates & Website
2	Start of Online submission of applications	09-12-2024 to 22-12-2024	https://meeseva.telangana.gov.in
3	Close of Online submissions of applications	09-12-2024 at 10.30 AM	https://meeseva.telangana.gov.in
4	Closing Time	22-12-2024 at 5.00 PM	https://meeseva.telangana.gov.in
5	Call letter for Interview	02-01-2025	Through email
6	Interview date & time	08-01-2025 at 11.30 AM onwards	ESD office, Road No.7, Banjarahills, Hyderabad

Important Note: Candidates are requested to keep all the original certificates of the following documents ready while applying for the position and **must & should bring** the same while attending for the interview in case of interview intimation is sent by Commissioner ESD's office.

The following scanned copies of documents are submitted at the time of filling of application through online:

- ❖ Original Address proof (**Aadhar card only**)*
- ❖ Original Photo Id proof
- ❖ Original Marks Memo only (**Highest qualification only**)*
- ❖ Original Experience letters(Year wise) or (**offer letter & relieving letters**)*
- ❖ Original Identity card of previous organization*

COMMISSIONER ESD's Decision to be Final:

The decision of the Commissioner ESD in all aspects and all respects pertaining to the application and its acceptance or rejection as the case may be, conduct of interview and at all the consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned, under the powers vested with it under Article 315 and 320 of the Constitution of India. Commissioner ESD also reserves its right to alter and modify time and conditions laid down in the notification for conducting the various stages up to selection, duly intimating details thereof to all concerned, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the Commissioner ESD at any stage.

Hyderabad
Date: 07.12.2024

Sd/-
Commissioner ESD